

**THE COUNCIL'S CONSTITUTION  
SCHEDULE OF AMENDMENTS  
REQUIRING ASSEMBLY APPROVAL  
21 JULY 2010**

EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<b>ARTICLE 1, PART B – MEMBER MEETINGS GENERAL</b>			
<b>Page B5</b>  8.2 Reports will be in the name of the appropriate Chief Officer but will include the relevant Head of Service/Group Manager as the point of contact for further information or queries.	8.2 <b>All reports to Cabinet</b> will be in the name of the appropriate <b>Cabinet Member and give their contact details. Where appropriate, reports to Assembly will also be in the name of the relevant Member, for example Chairs or Lead Members in relation to annual reports of their committees. All other reports to meetings</b> will be in the name of the <b>relevant</b> Chief Officer <b>and</b> will include <b>the name of the appropriate</b> Head of Service as the point of contact for further information or queries.	To accord with best practice.	YES

EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<p><b>ARTICLE 2, PART B – THE ASSEMBLY</b></p>			
<p><b>Page B22</b>  <b>18. Procedure for Petitions</b></p> <p>18.1 All petitions<sup>1</sup> should be addressed to the Chief Executive and will be directed to Corporate Complaints. If another department or division receives a petition, Corporate Complaints should be alerted immediately and arrangements made for the petition to be re-directed to them.</p> <p>18.2 On receipt, the Corporate Complaints and FOI Manager will:</p>	<p><b>18. Procedure for Petitions</b></p> <p>18.1 The following Petition Scheme has been drawn up in accordance with the statutory provisions set out in the Local Democracy, Economic Development and Construction Act 2009.</p> <p>18.2 Under this Scheme anyone who lives, works, or studies in the local authority area, including under 18's can sign or organise a petition and trigger a response.</p> <p>18.3 The Council reserves the right to amend this procedure at any time including reviewing the thresholds for the submission of a petition to allow for e-petitioning, the duty to do which comes into effect on 15 December 2010.</p>	<p>Legislative requirement</p>	<p>Yes</p>

<sup>1</sup> A petition is defined as “a formal document appealing to an authority for a right or benefit etc, especially one signed by a large number of people...” They are usually headed with a short statement (the ‘prayer’) setting out the petitioners’ request (“We the undersigned...” or similar), followed by the petitioners’ signatures and addresses. Although petitions would usually be expected to contain a large number of signatures, any document in this sort of format is still a petition, even one signed by just a few people. For the purposes of this procedure, a letter signed by more than one person from separate addresses should also be treated as a petition.

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<p>(i) check the number and, as far as possible, the validity of the households which have signed the petition and whether the petition constitutes a request for a service/ policy change or a complaint; and</p> <p>(ii) in liaison as necessary with the Divisional Director of Legal and Democratic Services, consider the validity of the petition including whether it is of a vexatious or derogatory nature, or contrary to any provision of any code, protocol, legal requirement or rule of the Council or is otherwise considered improper or inappropriate.</p>	<p>18.4 All petitions<sup>4</sup> should be addressed to the Chief Executive and sent to Room 104, Town Hall, 1 Town Square, IG11 7LU for the attention of the Corporate Complaints and Freedom of Information Team (CC and FOI). If another department or division receives a petition, CC and FOI should be alerted immediately and arrangements made for the petition to be re-directed to them.</p> <p>18.5 The guidelines for submitting a petition are as follows:</p> <ul style="list-style-type: none"> <li>(i) a clear and concise statement covering the subject of the petition. It should state what action the petitioners wish the Council to take;</li> <li>(ii) the name and address and signature of any person supporting the petition;</li> <li>(iii) contact details, including an address, for the petition organizer (lead petitioner). This is the person we will contact to explain how the Council</li> </ul>		

<sup>4</sup> A petition is defined as “a formal document appealing to an authority for a right or benefit etc, especially one signed by a large number of people...” They are usually headed with a short statement (the ‘prayer’) setting out the petitioners’ request (“We the undersigned...” or similar), followed by the petitioners’ signatures and addresses. Although petitions would usually be expected to contain a large number of signatures, any document in this sort of format is still a petition, even one signed by just a few people. For the purposes of this procedure, a letter signed by more than one person from separate addresses should also be treated as a petition.

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<p>18.3 Corporate Complaints will then process the petition as follows:</p> <p>(i) copy the petition to the Leader of the Council and the relevant Lead Member(s) and Ward Councillors, advising them of the number of signatories and the referral they have made. After this, the relevant Heads of Service in the department dealing with the petition will be responsible for keeping these Members informed of progress, or</p> <p>(ii) write to the Lead Petitioner explaining that the petition cannot be accepted (explaining the exemption as per paragraph 16.9 below) and where possible suggest another route by which the matter can be progressed.</p>	<p>will respond to the petition. If the petition does not identify a lead petitioner, the Council will contact signatories to the petition to agree who should act as the lead petitioner.</p> <p>18.6 On receipt, the CC and FOI Manager will:</p> <p>(i) check the number and, as far as possible, the validity of the households which have signed the petition and whether the petition constitutes a request for a service/ policy change or a complaint; and</p> <p>(ii) in liaison with the Divisional Director of Legal and Democratic Services, consider the validity of the petition including whether it is of a vexatious or derogatory nature, or contrary to any provision of any code, protocol, legal requirement or rule of the Council or is otherwise considered improper or inappropriate.</p> <p>18.7 CC &amp; FOI will then process the petition as follows:</p> <p>(i) send an acknowledgment to the lead petitioner within ten working days of receipt, or alternatively</p>		

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<p>18.4 If the petition contains signatures from less than 100 separate addresses<sup>2</sup> and constitutes a request for a service / policy change, Corporate Complaints will refer it to the appropriate department and ask them to investigate the request and respond direct to the lead petitioner(s).<sup>3</sup></p> <p>18.5 If the petition contains signatures from less than 100 separate addresses and constitutes a complaint, Corporate Complaints will refer it to the appropriate department to be dealt with through the Corporate Complaints Procedure.</p> <p>18.6 All petitions sent to the</p>	<p>(ii) write to the lead petitioner within the said timeframe explaining that the petition cannot be accepted (explaining the exemptions as per paragraph 18.11 below) and where possible suggest another route by which the matter can be progressed.</p> <p>18.8 If the petition contains signatures from less than 100 separate addresses and constitutes a request for a service / policy change, CC &amp; FOI will refer it to the appropriate department and ask them to investigate the request and respond direct to the lead petitioner(s).</p> <p>18.9 If the petition contains signatures from less than 100 separate addresses and constitutes a complaint, CC and FOI will refer it to the appropriate department to be dealt with through the Corporate Complaints Procedure.</p> <p>18.10 All petitions sent to the Council which contain signatures from 250 or more separate addresses in the Borough will be</p>		

<sup>2</sup> This includes both residential and business addresses and signatories must be resident in the borough or liable for business rates.

<sup>3</sup> Sometimes, the organiser(s) of the petition will be clearly identified on the petition or in a covering letter. Where this is not the case, the first signatory on the petition should be treated as the “lead petitioner.”

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<p>Council which contain signatures from 100 or more separate addresses in the Borough will be referred by Corporate Complaints to the appropriate department with a copy to Democratic Services, on the basis that the relevant Chief Officer will report it to the next available Assembly meeting. In such cases the steps that shall be followed upon receipt of a petition are:</p> <p>(1) Democratic Services will write to the lead petitioner inviting them to attend the next available meeting of the Assembly to present the terms of the petition.</p> <p>(2) The relevant Chief Officer, portfolio holder and ward councillors will be notified about the petition by Corporate Complaints and, if necessary, the Chief</p>	<p>referred by CC and FOI to the appropriate department with a copy to Democratic Services, on the basis that the relevant Chief Officer will report it to the next available Assembly meeting. In such cases the steps that shall be followed are:</p> <p>(1) Democratic Services will write to the lead petitioner inviting them to attend the next available meeting of the Assembly to present the terms of the petition. In all cases the Council will endeavour to consider the terms of the petition at the next Assembly although on some occasions this will not be possible.</p> <p>(2) The Leader of the Council, and the relevant Cabinet Lead Member and ward councillors, will be notified about the petition by CC &amp; FOI. If necessary the Chief Officer will contact the lead petitioner to ascertain more information. The Chief Officer will then be responsible for keeping Members informed of progress generally including briefing the relevant Cabinet Member in advance of the Assembly.</p> <p>(3) The lead petitioner will be asked to</p>		

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<p>Officer will contact the lead petitioner to ascertain more information. The Chief Officer will then brief the relevant portfolio holder in advance of the Assembly.</p> <p>(3) The lead petitioner will be asked to present the terms of the petition from the floor of the Chamber to the Assembly for a maximum of five minutes. The Lead Member or the Lead Chief Officer or his/her representative may present information if relevant to do so. Members will then have the opportunity to ask any questions of either the lead petitioner or relevant officers and ask officers to present information, up to a maximum of ten minutes in total.</p> <p>(4) The portfolio holder will then be given the opportunity to respond</p>	<p>present the terms of the petition from the floor of the Chamber to the Assembly for a maximum of five minutes. The Cabinet Member and/or the Chief Officer may present information if relevant to do so. Members will then have the opportunity to ask any questions of either the lead petitioner or relevant officers and ask officers to present information, up to a maximum of ten minutes.</p> <p>(4) The Cabinet Member will then be given the opportunity to respond and explain what will happen next with the petition. Where the issue is one on which the Cabinet are required to make a decision, the Assembly will decide whether to make recommendations to inform that decision.</p> <p>(5) At the end of the debate, the lead petitioner will be asked to retire to the public gallery accompanied by the Chief Officer.</p> <p>18.11 Depending on the course of action adopted for a particular petition the Chief Officer will make arrangements to contact the lead</p>		

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<p>and explain what will happen next with the petition.</p> <p>(5) At the end of the debate, the lead petitioner will be asked to retire to the public gallery.</p> <p>18.7 Depending on the course of action adopted for a particular petition the Chief Officer will make arrangements to contact the lead petitioner, the portfolio holder and relevant ward and/or other councillors, to keep them informed of developments and an eventual outcome within a timescale not exceeding two months from the date of the Assembly meeting. In the event of exceptional circumstances preventing the notification of an outcome, then all parties should be notified of the progress and reasons for</p>	<p>petitioner, the Cabinet Member and relevant ward and/or other councillors, to keep them informed of developments and an eventual outcome within a timescale not exceeding two months from the date of the Assembly meeting. In the event of exceptional circumstances preventing the notification of an outcome, then all parties should be notified of the progress and reasons for delay.</p> <p>18.12 Following the Assembly the Chief Officer will contact colleagues in Marketing and Communications to make sure that, where appropriate, relevant publicity is undertaken using available mechanisms such as the Council's website.</p> <p>18.13 The following exclusions apply to petitions regardless of how many households have signed the petition:</p> <p>(1) Petitions regarding those matters which fall within the responsibility of any quasi-judicial Board (i.e. the Development Control Board, the Licensing and Regulatory Board). Separate arrangements apply to these meetings including steps to ensure that Councillors are kept informed.</p>		



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<p>delay.</p> <p>18.8 Following the Assembly the Chief Officer will contact colleagues in Marketing and Communications to make sure that, where appropriate, relevant publicity is undertaken using available mechanisms such as the Council's website and ward newsletters.</p> <p>18.9 The following exclusions apply to petitions regardless of how many households have signed the petition:</p> <p>(1) Petitions regarding those matters which fall within the responsibility of any quasi-judicial Board (i.e. the Development Control Board, the Licensing and Regulatory Board). Separate arrangements apply to these meetings including steps to ensure</p>	<p>(2) In relation to petitions from Council staff, the Employee Joint Consultative Committee has agreed that the issues raised in such petitions be dealt with through the Council's Grievance Procedure or collectively through the Trade Unions. Any queries about this should be directed to Head of Human Resources.</p> <p>(3) Any petitions relating to the day-to-day operation of a particular school(s) will be referred to the relevant Governing Body of the school(s) concerned for action and a response.</p> <p>(4) Any petitions relating to issues which are outside the Council's direct control, i.e. matters governed by national or European legislation, including any contractual matters. Where such petitions are received the relevant lead Chief Officer will write to the lead petitioner to explain why the petition cannot be considered and advise what alternative routes/actions can be followed up.</p>		

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<p>that Councillors are kept informed.</p> <p>(2) In relation to petitions from Council staff, the Employee Joint Consultative Committee has agreed that the issues raised in such petitions be dealt with through the Council's Grievance Procedure or collectively through the Trade Unions. Any queries about this should be directed to Head of Human Resources.</p> <p>(3) Any petitions relating to the day-to-day operation of a particular school(s) will be referred to the relevant Governing Body of the school(s) concerned for action and a response.</p> <p>(4) Any petitions relating to issues which are outside the Council's direct control, i.e. matters</p>	<p>(5) Any petitions which relate to any matter which is the subject of legal proceedings and/or in which the Council is in some other legal dispute with any party referred to within the body of a petition or party to it.</p> <p>(6) Any petition which relates to an individual or body where there is a right to recourse to a review or right of appeal prescribed under any enactment.</p> <p>(7) Any petitions considered by the Divisional Director of Legal and Democratic Services to be of a vexatious or derogatory nature, or contrary to any provision of any code, protocol, legal requirement or rule of the Council or is otherwise considered improper or inappropriate.</p> <p>18.14 If a lead petitioner is not satisfied with the way the Council has dealt with their petition on the basis of the determinations set out in these provisions including those petitions where the Cabinet are empowered to make a decision, then they have the right for the matter to be referred to the appropriate</p>		

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<p>governed by national or European legislation, including any contractual matters. Where such petitions are received the relevant lead Chief Officer will write to the lead petitioner to explain why the petition cannot be considered and advise what alternative routes/actions can be followed up.</p> <p>(5) Any petitions which relate to any matter which is the subject of legal proceedings and/or in which the Council is in some other legal dispute with any party referred to within the body of a petition or party to it.</p> <p>(6) Any petitions considered by the Divisional Director of Legal and Democratic Services to be of a vexatious or derogatory nature, or contrary to any provision of any code,</p>	<p>Select Committee as determined by the Designated Scrutiny Officer; whereupon Members will consider if the steps taken were an adequate response to the petition. If they consider it was not adequate then they may decide to refer it back to the Assembly for a further debate, the outcome of which will be the final decision on the matter.</p> <p>18.15 Separate to the above provisions, all petitions sent to the Council which contain signatures from 250 or more separate addresses in the Borough which request a senior Council officer to provide evidence and answer questions about services for which they have responsibility will be considered by the appropriate Select Committee as determined by the Authority's Designated Scrutiny Officer. Typically a senior officer may be requested to explain progress on an issue, or to explain the advice given to Members when a particular decision was taken. The Select Committee may also decide to call a relevant councillor to attend and answer questions should it be appropriate.</p> <p>18.16 For the purposes of this procedure a senior officer will be a Chief Officer or a Head of Service even if a different officer or post title</p>		

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<p>protocol, legal requirement or rule of the Council or is otherwise considered improper or inappropriate.</p> <p>18.10 The petitions procedure is separately available on the Council's website and intranet, complete with contact details for Corporate Complaints, Development Control and Democratic Services.</p>	<p>is named in a petition. It will be for the appropriate Select Committee on advice of the Designated Scrutiny Officer to decide which senior officer is called to attend the meeting.</p> <p>18.17 On receipt, the CC and FOI Manager will:</p> <ul style="list-style-type: none"> <li>(i) check the number and, as far as possible, the validity of the households which have signed the petition,</li> <li>(ii) send an acknowledgment to the lead petitioner, or alternatively</li> <li>(iii) write to the lead petitioner explaining that the petition cannot be accepted (as per either (i) above or because of the exemptions set out in paragraph 18.13), and therefore cannot be submitted to the appropriate Select Committee.</li> </ul> <p>18.18 The steps that shall be followed upon receipt of a valid petition are:</p> <ul style="list-style-type: none"> <li>(1) The Designated Scrutiny Officer shall copy the petition to the relevant senior officer, advising them of the receipt of the petition and making the</li> </ul>		

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	<p>necessary arrangements for the submission of the petition to the appropriate Select Committee. This will include arranging for the relevant senior officer to submit a report if appropriate, and attend to present and be questioned.</p> <p>(2) The Designated Scrutiny Officer will write to the lead petitioner inviting them to attend the next available meeting of the appropriate Select Committee to present the terms of the petition. In the case where the subject of the petition is likely to lead to the discussion of confidential information bound by Access to Information legislation, the reasons will be made public in accordance with the provisions of Part B Article 12 of the Constitution.</p> <p>(3) The lead petitioner will have the opportunity of suggesting questions to the Lead Member of the Select Committee subject to providing at least three working days' notice before the meeting of such questions to the Designated Scrutiny Officer.</p> <p>(4) At the meeting the lead petitioner will</p>		

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	<p>be asked to present the terms of the petition. The relevant senior officer may present information if relevant to do so. Members will then have the opportunity to ask any questions of the lead petitioner, the particular senior officer and if present the relevant councillor, including any questions presented in advance by the lead petitioner.</p> <p>(5) At the end of the questioning/debate, all parties, the public and the press, except the Designated Scrutiny Officer, the relevant Scrutiny Officer, and any other officers attending at the request of the Select Committee (excluding the senior officer, the subject of the petition) will be asked to leave the room whilst the Select Committee considers its decision.</p> <p>(6) All parties will be asked back to hear the decision from the Lead Member of the Select Committee. Following the meeting, a report of the outcome including, if appropriate, recommendations, will be made to the Assembly for noting or for consideration, as appropriate.</p>		

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	<p>18.19 This Petitions Procedure is available on the Council's website (<a href="http://www.lbbd.gov.uk">http://www.lbbd.gov.uk</a>) together with contact details for the Corporate Complaints and FOI Team, Licensing, Development Control, and Democratic Services including the Scrutiny Officer. The website will also include summary details of all petitions received together with the actions taken in response. The contact details of lead petitioners or other persons who have signed a petition will not be published.</p> <p>Note: A Chief Officer may delegate the roles referred to in paragraphs 18.10 (2) through to 18.12 to the relevant Head of Service within his/her department.</p>		
<p><b>ARTICLE 5C – Petition Procedures</b></p>	<p><b>New Article – see attached at Appendix 1</b></p>	<p>New procedures in connection with the Council's Petition Scheme as set out in Part B, Article 2</p>	<p>YES</p>
<p><b>PART C – THE COUNCIL'S SCHEME OF DELEGATION</b></p>			
<p><b>Section A – The Assembly</b> <b>Page C7</b></p> <p>2.5 Appointing</p>	<p><b>Delete paragraph 2.5 and move to new paragraph 3.2</b></p>	<p>Under legislation, this was formerly a function</p>	<p>YES</p>

APPENDIX A

EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<p>representatives to outside bodies and partnerships;</p>	<p><b>Re-number following sub-paragraphs.</b></p>	<p>reserved to the Assembly by statute.</p>	
<p>2.9 Appointing a Panel to deal with all pension related matters, consisting of the Cabinet Member for Resources plus four councillors, one of whom shall be a member from the minority group, the appointment of whom shall be arranged by the Chief Executive.</p> <p>2.10 Appoint a Panel consisting of the Leader and Deputy Leader of the Council (as Chair and Deputy Chair respectively), the relevant Portfolio Holder(s), one further Member from the Majority Group and one Member from the Minority Group, the latter appointments to be arranged by the Chief Executive to:</p> <p>2.12 Appoint a Panel</p>	<p><b>2.8</b> Appointing a Panel to deal with all pension related matters, consisting of the Cabinet Member for Resources plus four <b>other</b> councillors. <b>In addition, when required the Chief Executive will arrange for the appointment of an independent adviser to support the Panel;</b></p> <p><b>2.9</b> Appointing a Panel consisting of the Leader and Deputy Leader of the Council (as Chair and Deputy Chair respectively), the relevant Portfolio Holder(s), <b>plus two other councillors to:</b></p>	<p>As a consequence of the outcome of the local elections in May 2010</p>	<p>YES</p>



EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<p>consisting of at least two Members of the Executive, one further Member from the Majority Group and one Member from the Minority Group, the latter appointments to be arranged by the Chief Executive, subject to none of the Members having participated in any previous Panel relating to the case in question, to:</p>	<p>2.11 Appointing a Panel consisting of at least two members of the <b>Cabinet plus two other councillors</b>, subject to none having participated in any previous Panel relating to the case in question, to:</p>	<p>As a consequence of the outcome of the local elections in May 2010</p>	<p>YES</p>
	<p><b>New paragraph 3.2 (see comments re deletion of paragraph 2.5 above)</b></p> <p><b>Renumbering of subsequent sub-paragraphs</b></p> <p><b>3.2 Appointing representatives to outside bodies and partnerships, with the exception of local authority school governor positions which are reserved to the Leader of the Council and the Cabinet Member for Children and Education in consultation with the Corporate Director of Children’s Services.</b></p>	<p>Under legislation, this was formerly a function reserved to the Assembly by statute, but is now reserved to the Assembly by local choice.</p>	<p>YES</p>
<p><b>SECTION B – THE CEREMONIAL COUNCIL</b> <b>Page C11</b></p>			
<p>2.1 to lead the community in demonstrating appreciation for</p>	<p><b>Delete paragraph 2.1 and renumber following sub-paragraphs.</b></p>	<p>To reflect the</p>	<p>YES</p>

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the work of those individuals, community groups and organisations in making Barking and Dagenham a better place to live;		responsibilities of the meeting	
<b>SECTION D – The Children’s Services Select Committee Page C13</b>			
10 Addressing any Call-Ins or Councillor Calls for Action as allocated by the Divisional Director of Legal and Democratic Services, in accordance with Articles 5A and 5B.	<p>10 Addressing any Call-Ins or Councillor Calls for Action as allocated by the <b>Authority’s Designated Scrutiny Officer</b>, in accordance with Articles 5A and 5B.</p> <p><b>New Paragraph 11 and renumber following paragraph</b></p> <p><b>11 Considering (i) petitions requisitioning a Senior Officer to provide evidence in respect of those services which fall within the remit of this Select Committee, and (ii) public representations from a lead petitioner, where in their opinion a petition has not been dealt with adequately (see Part B, Article 2, paragraph 18 for details of the Council’s Petition Scheme)</b></p>	Legal requirement	YES
<b>Section E – The Health and Adult Services Select Committee – Page C14</b>			
12 Addressing any Call-Ins or Councillor Calls for Action as allocated by the Divisional	12 Addressing any Call-Ins or Councillor Calls for Action as allocated by the <b>Authority’s Designated Scrutiny Officer</b> , in accordance with	Legal requirement	YES

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<p>Director of Legal and Democratic Services, in accordance with Articles 5A and 5B.</p>	<p>Articles 5A and 5B.</p> <p><b>New paragraph 13 and renumber following paragraphs</b></p> <p><b>13</b> Considering (i) petitions requisitioning a Senior Officer to provide evidence in respect of those services which fall within the remit of this Select Committee, and (ii) public representations from a lead petitioner, where in their opinion a petition has not been dealt with adequately (see Part B, Article 2, paragraph 18 for details of the Council’s Petition Scheme).</p>		
<p><b>Section F – The Living and Working Select Committee</b> <b>Page C15</b></p>			
<p>10 Addressing any Call-Ins or Councillor Calls for Action as allocated by the Divisional Director of Legal and Democratic Services, in accordance with Articles 5A and 5B.</p>	<p>10 Addressing any Call-Ins or Councillor Calls for Action as allocated by the <b>Authority’s Designated Scrutiny Officer</b>, in accordance with Articles 5A and 5B.</p> <p><b>New Paragraph 11 and renumber following paragraph</b></p> <p><b>11</b> Considering (i) petitions requisitioning a Senior Officer to provide evidence in respect of those services which fall within the remit of this Select Committee, and (ii) public representations from a lead petitioner, where</p>	<p>Legal requirement</p>	<p>YES</p>



EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
	in their opinion a petition has not been dealt with adequately (see Part B, Article 2, paragraph 18 for details of the Council's Petition Scheme).		
<b>Section H – The Safer and Stronger Community Select Committee – Page C18</b>			
	<p><b>New paragraph 2</b>  <b>Renumber subsequent paragraphs</b></p> <p><b>2. Exercising its statutory duty and power to scrutinise and report on matters relating to crime and disorder in line with the Police and Justice Act 2006.</b></p>	Legal requirement	YES
11. Addressing any Call-Ins or Councillor Calls for Action as allocated by the Divisional Director of Legal and Democratic Services, in accordance with Articles 5A and 5B.	<p><b>12. Addressing any Call-Ins or Councillor Calls for Action as allocated by the Authority's Designated Scrutiny Officer, in accordance with Articles 5A and 5B.</b></p> <p><b>New Paragraph 13 and renumber following paragraph</b></p> <p><b>13. Considering (i) petitions requisitioning a Senior Officer to provide evidence in respect of those services which fall within the remit of this Select Committee, and (ii) public representations from a lead petitioner, where</b></p>	<p>Legal requirement</p> <p>Legal requirement</p>	<p>YES</p> <p>YES</p>

EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
	in their opinion a petition has not been dealt with adequately (see Part B, Article 2, paragraph 18 for details of the Council's Petition Scheme).		
Section I – The Development Control Board Page C19			
	<p><b>New paragraph 1.10</b>  <b>Renumber subsequent paragraphs</b></p> <p><b>1.10 To appoint at the commencement of each municipal year a Visiting Group to undertake inspections of buildings and sites as directed by the board and to make recommendations to the Board. Membership of the Visiting Group to accord with Article 6A of Part B of the Council Constitution.</b></p>	To accord with Article 6A of the Constitution	YES
Section K – The Personnel Board - Page C22	<p><b>New paragraph 2</b></p> <p><b>2. The Board in determining an appeal against a decision made at a Board hearing may reduce, but not increase, any sanction imposed.</b></p>	For clarity	YES
Section N – The Chief Executive (Head of Paid Service) Page C27		To reflect new areas of	YES

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<p>1.3 Regeneration including:</p> <ul style="list-style-type: none"> <li>- Spatial Planning and Environmental Sustainability</li> <li>- Area Planning</li> <li>- Development Control</li> <li>- Transport Strategy</li> <li>- Land Charges</li> <li>- Olympic Development and Legacy including making preparations for the London 2012 Games</li> <li>- Town Centres</li> <li>- Tree Preservation and specifically issuing interim Tree Preservation Orders and confirming unopposed Tree Preservation Orders</li> </ul> <p>1.4 Local Housing Company</p>	<p><b>Delete paragraphs 1.3 and 1.4 and renumber following sub-paragraphs</b></p>	<p>responsibility</p>	
<p><b>Section O – Corporate Director of Adult and Community Services Page C30</b></p> <p>1.7 <b>Leisure and Arts including:</b></p> <ul style="list-style-type: none"> <li>- Leisure Centres</li> <li>- Parks and Public Open Space Development</li> </ul>	<p>1.7 <b>Leisure and Arts including:</b></p> <ul style="list-style-type: none"> <li>- Leisure Centres</li> <li>- Parks and Public Open Space Development</li> <li>- Allotments</li> <li>- Arts, Culture and Events</li> </ul>	<p>To reflect new areas of responsibility</p>	<p>YES</p>

EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<ul style="list-style-type: none"> <li>– Allotments</li> <li>– Arts, Culture and Events</li> <li>– Sports Development</li> <li>– Play Strategy</li> </ul>	<ul style="list-style-type: none"> <li>– Sports Development</li> <li>– Play Strategy</li> <li>– <b>Olympic Development and legacy including making preparations for the London 2012 Games</b></li> </ul>		
<p><b>Section P – Corporate Director of Children’s Services Page C32</b></p> <p><b>1.3 Quality and School Improvement including:</b></p> <ul style="list-style-type: none"> <li>– Inspections</li> <li>– Safeguarding Quality and Review</li> <li>– School Estate</li> <li>– Education and Inclusion</li> <li>– Admissions, Access and Attendance</li> <li>– Filling Local Authority School Governor vacancies and re-appointing where terms of office have expired, subject to consultation with the Leader of the Council and the Cabinet Member for Education and Children’s Wellbeing</li> </ul>	<p><b>1.3 Quality and School Improvement including:</b></p> <ul style="list-style-type: none"> <li>– Inspections</li> <li>– Safeguarding Quality and Review</li> <li>– School Estate</li> <li>– Education and Inclusion</li> <li>– Admissions, Access and Attendance</li> </ul>	To reflect new areas of responsibility	YES



EXISTING	AMENDMENT	REASON	MEMBER APPROVAL REQUIRED
<p><b>Section R – Corporate Director of Finance and Commercial Services</b> Page C34/5</p>	<p>New sub-paragraph 1.6</p> <p><b>1.6 Regeneration including:</b></p> <ul style="list-style-type: none"> <li>– <b>Spatial Planning and Environmental Sustainability</b></li> <li>– <b>Area Planning</b></li> <li>– <b>Development Control</b></li> <li>– <b>Transport Strategy</b></li> <li>– <b>Land Charges</b></li> <li>– <b>Town Centres</b></li> <li>– <b>Tree Preservation and specifically issuing interim Tree Preservation Orders and confirming unopposed Tree Preservation Orders</b></li> </ul>	<p>To reflect new areas of responsibility</p>	<p>YES</p>